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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town CouncilCouncil Offices, The Station BuildingBerry Lane, Longridge. PR3 3JPTelephone: **01772 782461**email: [clerk@longridge-tc.gov.uk](http://h)website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held at Station Buildings, Longridge, 8th December 2021.

Present: Cllr. B. Dalgleish-Warburton

 Cllr. R. Adamson

 Cllr. S. Ashcroft

 Cllr. R. Beacham

 Cllr. H. Gee

 Cllr. D. Jackson

 Cllr. L. Jameson

 Cllr. D. Little

 Cllr. S. Rainford (from 7.55pm)

 Cllr. J. Rogerson (from 7.02pm)

 Anna Crouch (Acting Town Clerk)

+1 member of the public

**Min 0561 Mayor's Welcome**

Cllr Dalgleish-Warburton welcomed everyone to the meeting.

**Min 0562 Apologies Received**

Cllr N. Stubbs (personal commitments)

**Min 0563 Declarations of Interests**

Cllr S. Ashcroft – Planning application 3/2021/1134: Land east of Chipping Lane, Longridge

Cllr J. Rogerson – President of Longridge Brass Band. Agenda item 16c: TPCS.

**Min 0564 Public Time**

**The meeting closed at 7.02pm.** Cllr Rogerson joined the meeting.

Representations were made from member of the public with regards to planning application 3/2021/1160, the closure of roads for Longridge Does Christmas and the closure of Warwick Street for a monthly market. Member of public also spoke of support for Civic Hall.

**Council noted** that Love Longridge could apply for a grant to pay towards road closures for Longridge Does Christmas and that the Civic Hall grant and planning application 3/2021/1160 were on the agenda for the current meeting.

**The meeting re-opened at 7.06pm**

**Min 0565 Approval of Minutes**

**It was resolved** to sign the Minutes of the meeting of the 10th November 2021, as an accurate record.

**Minute 0566 Levelling Up Fund**

**Council agreed** to write to Ribble Valley Borough Council to suggest a further meeting to discuss feedback on the previous bid. **Council noted** that Lancashire County Cllr Rupert Swarbrick has asked to take part in any future meetings.

**Min 0567 Consideration of Planning & Licence Applications**

**3/2021/1003 - 4 Clayton Court** Longridge PR3 3UD - Garage and store

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1099 - Broom Hill Lodge** Higher Road Longridge PR3 3SY - Sycamore T1 - crown raise to 3 metres of mature sycamore tree to front of property with canopy largely overhanging the drive way. Crown raise to allow for access down the drive without damage from vehicles. Tree has been pruned away from overhead power lines previously but we do not wish to go into the higher canopy.

Providing Ribble Valley Borough Council Tree Officer has been consulted Longridge Town Council have no objection to make.

**3/2021/1132 - Land at Whittingham Road** Longridge Preston PR3 2AB - Consultation on Preston City Council Reserved Matters Application 6/2021/1396 pursuant to Outline Planning Permission 06/2019/0465 the erection of up to 9 dwellings on land at Whittingham Road Longridge PR3 2AB (Resubmission).

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1007 - 60 Hacking Drive** Longridge PR3 3FP - Proposed two storey side extension and single storey rear extension.

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1032 - 54a Berry Lane** Longridge PR3 3JP - Change of use of first floor accommodation from residential flat to office.

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1142 - Dilworth Coach House 41 Dilworth Lane** Longridge PR3 3ST - Ash T4 - fell due to significant signs of ash die back Sycamore T3 - fell due to significant signs of deline within the crown

Providing Ribble Valley Borough Council Tree Officer gives this application due consideration Longridge Town Council have no objection to make.

**3/2021/1165 - 51 Berry Lane** Longridge PR3 3NH - Proposed demolition and replacement of existing single storey rear outrigger due to fire damage.

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1106 - 76 Hacking Drive** Longridge PR3 3FP - Proposed two storey side extension.

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1147 - Barnacre Road Primary School Barnacre Road** Longridge PR3 2PD - Provision of 2 no. timber units to Barnacre Road Primary School Longridge

Providing neighbours’ comments are considered Longridge Town Council have no objection to make.

**3/2021/1071 - 23 Berry Lane** Longridge PR3 3JA - Proposed change of use of the first floor over the restaurant to a self contained flat.

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1160 - 53 to 57 Berry Lane** Longridge PR3 3NH - Demolition of an extension, polytunnels and storage building and erection of extension to existing retail premises (use class E) at ground floor and five apartments above. Conversion of upper floor of existing building to create two apartments.

Providing concerns of neighbours about overlooking are considered Longridge Town Council strongly support the above planning application in principle.

**3/2021/1134 - Land east of Chipping Lane** Longridge - Development of Phases 2 and 3 for the erection of 198 dwellings, including affordable housing and housing for older people, with associated landscaping, SUDS, LEAP, and areas of open space.

Longridge Town Council raised the question of education/school provision for residents of the development, provision of housing for older residents, and provision of affordable housing.

**Min 0568 Succession of Mayor and Deputy Mayor 2022/23**

**Council discussed** the succession of the Mayor and Deputy Mayor for 2022/23 and agreed to refer to the written protocol.

**Min 0569 Parish and Town Council Conference**

**Council noted** the verbal update.

**Min 0570 Review of Remembrance Events**

**Council discussed** Remembrance events and noted that when the Organising Committee plan next year’s event they should:

* ensure that the cleaning of both war memorials and surfaces are planned in advance
* re-evaluate timings of the procession and ensure that all memorials are visited by those who wish to take part in further commemorations at these sites

**Min 0571 Budget Committee**

a) Grant application - LongridgeSocial Enterprise Company (LSEC)

Budget Committee reported that after additional information was provided by LSEC the Committee had agreed to recommend a grant of £10,000 (£8,750 towards replacement boiler which can be matched by other funding and £1,250 towards fabric of the building and new PA system).

**Council discussed** the report from the Budget Committee and **agreed** that the grant should be offered to LSEC.

b) Precept 2022/23

**Council discussed and agreed** the Budget Committee recommendation that a 2% increase should be requested.

Cllr Rainford joined the meeting.

**Council noted** their appreciation of the work that had been carried out by the Budget Committee on the precept.

c) Meeting dates

**Council agreed** that the meeting date of 7th June 2022 should be moved forward to 31st May 2022.

**Min 0572 Estates Committee Meeting Dates 2022**

**Council approved** the meeting dates.

**Min 0573 Review of the Local Plan**

**Council authorised** expenditure of up to £1000 for consultancy fees, if required, to assist with the preparation of a response to Ribble Valley’s draft Local Plan. A reminder of meeting dates to be issued.

**Min 0574 Expressions of Interest - Casual Vacancy Alston Ward**

**Council agreed** that due to the limited number of expressions of interest the closing date would be extended to midnight on 24th December 2021. Interviews to be carried out on Tuesday 11th January 2022 at 6.30 pm.

**Min 0575 Bunting for Community Events**

**Council discussed** Lancashire County Council regulations on erecting bunting for community events. **Council agreed** to write to Ribble Valley Borough Council, Clitheroe Town Council and Ventbrook on behalf of Longridge Field Day Committee to ask for additional information.

**Min 0576 Sponsorship Boards**

**Council discussed** proposal for the purchase of sponsorship boards for display at Longridge Town Football Club and Longridge Cricket Club. Estimated cost of boards for one year would be £350 plus VAT for football club and £500 plus VAT for cricket club including painting and erection of boards. **Council agreed** to purchase the boards and agreed wording that should appear on them.

**Min 0577 Finance**

**The following were approved for payment:**

 **a.** Rosemary Glen - £1,025.81

**b.** PSA Design - £525 (works to Old Station Building)

**c.** TPCS - £46.30 (landline/broadband bill - 13.11.21-12.12.2021)

 **d.** Terry Lewis - £200 (October)

**e.** Waterplus - £599.94 (water/wastewater bill - 30.08.21-20.11.21)

**f.** LenTech - £107.71 (repair to fault on external lanterns at Station Buildings)

**g.** LenTech - £658.25 (install external lighting on Station Buildings / install Christmas trees and fit all Christmas lights)

**h.** Maxi Fire & Security - £90 (call out engineer - numerous false alarms)

**i.** Maxi Fire & Security - £552 (intruder alarm/fire extinguishers maintenance and monitoring)

 **j.** Robert Tomlinson - £2576 (Christmas trees)

**k.** The Longridge Band - £600 (Remembrance Parade)

**l.** Lee Jameson - £203.01 (Remembrance Sunday food, Booths etc.)

**m.** David Little - £45 (Lock for Council office computer, Blue Moon Computers)

**n.** John Gornall - £125 (Cutting back of trees and bushes, Station Buildings gardens)

**o.** Ventbrook - £2,286 (Remembrance Sunday Parade road closure)

**Council noted the following direct debits** (for information only)**:**

 a. Salary - £1193.22 & £535.50(November)

 b. Electric Bill £879.85 (11.10.21 - 04.11.21)

**Min 0578 Scheduled Date of Next Meeting**

The next Council Meeting will be held on Wednesday 12th January 2022